



EVERGREEN ENGINEERING

Engineering and Construction Services

Evergreen Engineering is a full-service multidiscipline engineering and construction management firm specializing in comprehensive facilities support from project concept to completion for Advanced Technologies, Solar, Life Sciences, and C&I industries. Design and construction excellence, efficient delivery, and marketing savvy have led to our unprecedented growth.

If you are committed to a career in the A/E/C industry, if you want to work on exciting projects offered at a big company but like the culture of a small company, if you are the best at what you do; we want to hear from you.

Our **Hillsboro, OR** location is currently accepting resumes for a full time **IT Manager**.

Main Responsibilities:

- Manage implementation of key IT initiatives
- Develop strategies to improve and grow all systems as our company grows
- Develop and implement department policies & procedures and prioritize tasks for the department
- Coordinate with other departments to meet their needs, communicate IT with all levels of personnel
- Helping employees with computer questions & issues, both at the local office and remote locations
- Building & configuring new computers
- Managing mobile phones (including BlackBerry and other smart phones)
- Managing office phone system
- Maintain Exchange, SQL & web servers
- Maintain software license compliance
- Work evenings/weekends for emergencies and work requiring network shutdown

Experience & Skills:

- Must have experience configuring & troubleshooting Microsoft Windows servers and workstations, desire to learn more & explore, have a strong sense of maintaining network security
- Experience with VPN, routers, switches, firewalls, SharePoint, Terminal Server, and IIS
- Experience with TCP/IP and other networking protocols
- Experience with Linux, Cisco IOS, SQL Server queries, Microsoft Office 2007, programming or scripting is a plus
- Effective communication and impromptu problem solving/ troubleshooting skills
- Strong leadership skills and ability to work efficiently in a cost-effective and timely basis

Education:

- Bachelor's degree or equivalent experience in related field

What we offer:

- Competitive salary and benefits package which includes a commitment to professional development.
- Challenging work and a commitment to quality

*Send your resume to: JobITManager@eepdx.com

*Evergreen Engineering will not sponsor an employment visa (e.g., H-1B visa, etc) to fill this position.
Evergreen Engineering is a drug-free work place. www.EvergreenEngineering.com*